**Instruments Officer**

To have overall responsibility for the Band’s instruments and accessories, including but not limited to:-

* Keeping a log of all instruments, mutes, lyres, percussion items and other musical accessories owned by the Band, together with records of who they have been issued to and when they have been returned to store.
* Collecting in any instruments, mutes, lyres etc. from players who leave the band and updating records accordingly.
* Keeping records up to date and undertaking an annual audit of items held ahead of the Annual General Meeting.